



# Hofstra University Irish Festival 2018 Vendor Application

## March 11, 2018



First/Last Name: _____ Company Name: _____ Address: _____ City, State, Zip Code: _____ Business Phone: _____ Cell Phone: _____ E-Mail: _____ Website: _____	<b>References</b> List references from (2) fairs or tradeshow (1) _____ Contact: _____ Phone#: _____  (2) _____ Contact: _____ Phone #: _____
<b>List all merchandise items or services to be offered for sale and briefly describe your booth operation</b> (only items listed below are allowed to be sold): _____ _____ Does your booth operation include a tent? YES ____ NO ____	
Irish Festival, <b>Sunday, March 11, 2018</b> *Located in the Mack Physical Education Center *Note this festival is from 11am-5pm	<b><u>Additional Options</u></b> Electric/Power Drop: \$75.00 ____ 6ft Table: \$10.00 each, # of tables ____ Chairs: \$4.00 each, # of chairs ____ Tablecloths: \$5.00 each, # of tablecloths ____
<b>Space Description: (1) Approximate 10x10 space-Select One Price per Space (Received at least 2 Weeks before Festival)</b> <b>\$125.00</b> merchandise, craft, general vendors (space only) ____ <b>\$350.00</b> food concessions stand (Nassau permit required) ____ <b>\$40.00</b> cultural or non-profit (1 table/1 chair provided) ____	<b><u>Late Application Rates</u></b> <b><u>(Received within 2 weeks of Festival)</u></b> <b>\$140.00</b> merchandise and craft vendors <b>\$375.00</b> food concessions stand (permit required) <b>\$50.00</b> cultural or non-profit (1 table/1 chair provided)
<p style="text-align: center;"><b>TERMS &amp; CONDITIONS</b></p> <p>Vendors must remain in the space assigned and may not distribute materials or sell items outside assigned area. Vendor shall ensure that no activities or actions occur in violation of law, including and not limited to the sale of counterfeit or stolen items. Hofstra University is NOT responsible for lost, stolen or damaged goods. Vendor agrees to conduct its activities so as not to endanger or damage any person or property. Vendor agrees to pay the University for any and all damage resulting to University property by use of its employees, agents, invitees or guests. Vendor agrees to waive its right of subrogation against the University, its trustees, officers, employees, servants, representatives, and agents applicable to any claims brought against the University by the Licensee's employees, agents, invitees or guests. Vendor on behalf of itself, its agents, and employees, agrees to indemnify, defend and hold harmless Hofstra University, its trustees, directors, employees, representatives and agents from and against all claims, suits damages, losses and expenses including, but not limited to, attorney's fees, arising out of or resulting from any negligent act or omission of the vendor applicant, any of its subcontractors, or anyone directly employed by any of them. The collection and payment of all sales tax is the responsibility of the vendor applicant. Vendor will obtain any and all necessary licenses and permits in accordance with Local, State and Federal regulations. Hofstra University reserves the right to cancel this event. Hofstra University reserves its right to allow other vendors to offer similar products. The Office of Event Management will determine appropriate décor. <b>Event fees are non-refundable.</b></p> <p><b>Applicant's Signature: X</b> _____ <b>Date:</b> _____</p>	
<p style="text-align: center;"><b><u>Credit Card Payment-MAKE CHECKS PAYABLE TO HOFSTRA UNIVERSITY</u></b></p> <p><b>Circle Type:</b> MC VISA <b>Credit Card Number:</b> _____ <b>Exp Date:</b> _____</p> <p><b>Amount to Be Charged:\$</b> _____ <b>Billing Address:</b> _____</p> <p><b>Name on Card:</b> _____ <b>Signature:</b> _____</p> <p style="text-align: center;">*If paying by credit card, please fax between the hours of 9a.m.-5p.m. Monday-Friday.</p>	